

Job description

About Us:

Since 1973, Weaver Construction has been dedicated to quality workmanship and customer satisfaction and has earned its reputation by going above and beyond to meet and exceed the needs of our clients. Please see our website for more details: <http://www.weaverco.com>

Residential Interior Designer Mission: To make our customers' dream renovations a reality by partnering with them during the process of selecting flooring, fixtures, cabinets, paint color, and more, and then working behind the scenes and with Project Managers to ensure those choices are installed in the final product.

About You:

- You adore making every living space a room that is loved
- You are energized by catching a vision and making it come to life
- You have no trouble managing logistics behind the scenes
- You have a natural knack for helping customers understand what their budget can afford while getting as close to their dream as possible
- You enjoy making sure every "i" is dotted and every "t" is crossed
- You easily work with folks through the decision-making process and can smooth ruffled feathers
- You want to stay busy all day
- You don't get flustered when the workload is more than you can get done during a day

Residential Interior Designer Expectations:

- Meet with clients onsite and at local showrooms to make product selections for their renovations (flooring, fixtures, tiles, countertops, lighting, cabinets, hardware, faucets, paint, etc.)

- Provide suggestions, options, and insights to customers during the selections process
- Visualize and be able to explain why selections coordinate with existing spaces (e.g., that cabinet opens the wrong way next to the dishwasher)
- Work with showrooms to obtain pricing; write up and deliver estimates to customers
- Receive change requests from customers and get written approvals
- Write up and deliver purchase orders with correct materials with vendors
- Meet with clients onsite to monitor progress
- Work with Project Managers to ensure all selections are correct and up-to-date in their notes
- Manage the entire process to ensure materials arrive on time and are available for the Project Manager's schedule

Pay: \$50-65k per year depending on experience

Residential Interior Designer Skills & Experience:

- Drafting, design, CAD or other 3D rendering software knowledge preferred
- Experience with any construction materials selection
- Knowledge of residential construction processes
- Understands that working independently and teamwork go hand-in-hand
- Able to represent yourself professionally with your teammates and our customers
- Is decisive. Appreciates the opportunity to make decisions that affect both themselves and others
- Has a natural curiosity and enjoys digging into and solving problems.
- Thinks fast and enjoys being active

- Microsoft Excel: creating formulas, improving templates, formatting spreadsheets
- Ability to learn proprietary software (Sage & Timberscan)
- Administrative support experience
- Microsoft Office

Benefits:

- Paid vacation and holidays
- Medical insurance with Dental and Vision available
- 401(k) with company matching
- Short Term Disability
- Company vehicle
- Profit Sharing/Bonuses

How To Apply:

- Tell me about a recent favorite client interaction and why it was special
- Include your resume

If you have experience in any of the following or similar positions, please consider applying today!

- Kitchen Showroom Consultant
- Flooring Showroom Sales
- Plumbing Project Management Assistant
- Lighting Selections Specialist
- Tile Design Consultant

- Customer Consultant Associate
- Drafting Design Assistant
- Interior Designer
- Renovation Coordinator
- Countertop Consultant
- Paint Selection Consultant
- Cabinet Showroom Design Coordinator
- Architectural Design Assistant
- Real Estate Selections Coordinator
- Event Coordinator
- Wedding Planning
- Construction Project Coordinator
- Special Projects Assistant

Job Type: Full-time

Salary: \$50,000.00 - \$65,000.00 per year

Benefits:

- 401(k)
- Dental insurance
- Health insurance
- Paid time off
- Vision insurance

Schedule:

- Monday to Friday

Ability to commute/relocate:

- East Earl, PA 17519: Reliably commute or planning to relocate before starting work (Preferred)

Application Question(s):

- Tell me about a recent favorite client interaction and why it was special.

Experience:

- interior design: 1 year (Preferred)
- flooring/fixtures/paint, etc. selection process: 1 year (Preferred)
- estimate creation: 1 year (Preferred)
- Microsoft Excel: 1 year (Preferred)
- drafting or design software: 1 year (Preferred)
- administrative: 1 year (Preferred)